



Your Commercial Requirement

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|-------------------------|
| Proposal No: |
| Date of posting: |
| Posted by: |

Company / Individual profile

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| Name of the Company/Individual | |
| Sector (Manufacturer/IT/Finance/Trader /Consultant/Professional/Other) | |
| Authorized person | |
| Registered address | |
| Branches | |
| Tel/Fax/Mobile | |
| E-mail | |
| Other information | |
| Preferred time to contact | |
| Site visit Preferred Days Time | |

Understanding client's requirements

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| Mode of transaction (Outright / Lease / Rent) | |
| Purpose/Aim (Branch/Store/Marketing dept /Operation dept/ Liaison office/Other) | |
| Surrounding/Infrastructure (Near Station/Highway/Airport/Other) | |
| Locality, Zone, District, State <ul style="list-style-type: none"> • Preferred location • Alternative locations | |
| Property specifics <ul style="list-style-type: none"> • Type of property • Area (carpet/built-up/super built-up) • Age of structure • Floor preference • Raw shell / Furnished • Ready Workstation • Frontage / Entrance • Height • Lift / Escalator • Parking • Amenities • Other Occupants • Other | Commercial / Residential / Industrial / Other |
| Other specific requirement | <ul style="list-style-type: none"> • Near to restaurants / banks / cybercafé • • • |
| Employees/Staff | |
| Client profile <ul style="list-style-type: none"> • Investors /M.N.Cs / Corporate / HNIs / NRIs / Others • Location • Mode of transport • Frequency of visits | |

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| Duration (lease / rent) | |
| Possession time target | |
| Budget (if any) | |
| Other places/sites seen (please specify) | |
| Independent opinion <ul style="list-style-type: none">• Lawyers/Attorneys• Valuation of property• Architect / Interior designer• Others | |
| Suggestions / Remarks: | |