



Proposal No:
Date of posting:
Posted by:

Posting Commercial Space

Company / Individual profile

Name of the Company/Individual	
Property address	
Authorized person	
Branches if any	
Tel/Fax/Mobile	
E-mail	
Other information	
Preferred time to contact	
Site visit Preferred Days Time	

Property Details

Mode of transaction (Outright / Lease / Rent)	
Locality details <ul style="list-style-type: none">• Location type• Landmarks• Other residential spaces• Surrounding/Infrastructure (Near Station/Highway/Airport/Other)• Other facilities (conveyance / night facility...)	
Property specifics <ul style="list-style-type: none">• Type of property (Office / Shop / Industrial / Other)• Ownership type (Freehold / lease hold / other)• Stage of property (Resale / New / U/c)• Age of structure• Area (carpet / built-up / super built-up)• Flooring• Raw shell / Furnished• Ready Workstation• Frontage / Entrance direction• Height• Water supply• Balcony / flowerbed• Bathrooms• Which Floor• Lift / Escalator• Parking (1 / 2 / 3 ...)• Security• Garden / park• Other Amenities• Other Occupants in building• Others	

Property utility dues > Electricity > Telephone > Water Bill > Property Taxes > MGL (Cooking Gas) > Society / Developer maintenance > Parking > Others	
Mortgage / Loan / any other lieu with details	
Photographs taken	
Title clearance, relevant documents and legal matters	
Ideal Client	
Duration (if on lease / rent)	
Possession time target	
Asking price / rate	
Property description	
Suggestions / Remarks:	